



January 24, 2003

OKLAHOMA BULLETIN NO. OK120-3-3

SUBJECT: ADS – Surplus Vehicles

Purpose: Re-evaluate Surplus Vehicles

Expiration Date: September 30, 2003

Action Required By: February 24, 2003

There continues to be a need for vehicles at the state and field office levels for NRCS employees to carry out their responsibilities. Prior to the end of FY 2002, several vehicles were ordered but will not arrive until March or April 2003.

Due to the shortage of vehicles, we must look at the surplus to determine which ones are usable and meet safety standards. Those deemed unsafe and in need of major repairs will be sold. All others will be re-assigned to employees.

Assistant State Conservationists (FO) and the Zone Office Assistants are requested to provide a list of vehicles that do not meet the safety standards to Ed Kephart, State Administrative Officer, by February 24, 2003. Zone Office Assistants will prioritize and distribute vehicles as needed.

/ s / (John L. Glover - Acting STC)

M. DARREL DOMINICK
State Conservationist

DIST: AO